

**Subject:** Weekly Refrigerator Cleaning

**From:** Sarah Hutchinson <SHutchinson@ccala.org>

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Good Morning Team:

Beginning this Friday, any leftover food in the refrigerator that is not labeled will be tossed weekly. Please be sure to remove or label any items you would like to keep. If there are leftovers from any meetings that week you would like to take home, please feel free to do so.

The refrigerators will still be wiped down monthly.

Thank you.

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— Attachments: —

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image002.png	1.0 KB
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